



170 53rd Street, Suite 304, Brooklyn, NY, 11232
Phone: (718) 616-0800 Fax: 718-504-6297
Office Hours: Mon – Thurs 9am-5pm & Fri 9am-4pm
www.platinumhhc.com



Below are the instructions and video on setting up the HHA Exchange app for EVV remotely:

➔ <https://www.youtube.com/watch?v=P44VDhwPupg>

1. Go to your App Store/Play Store
2. Search “HHA EXCHANGE”
3. Select DOWNLOAD
4. Once downloaded-go to the app
5. Select SIGN UP
6. Enter an email address and create a password and enter it twice.
7. Select Sign up
8. Once done return to the Main Page
9. Enter your email address and password you have created.
10. Click on the three dots on your upper right-hand corner.
11. Select UPDATE PROFILE
12. Enter your information.
13. Select done - Wait for confirmation of caregiver **Mobile/Portal ID**
14. Please email the **Mobile/Portal ID** to EVV@platinumhhc.com so the EVV team can register you to Platinum Home Care.

**Any questions, concerns or to set up an appointment in-person please email
EVV@platinumhhc.com.**

Thank you,

Human Resources.